



## Transition Programme – 2020/21

Principal (Julie Wood) conducts half-termly school tours for any parents/carers/ students wanting to visit the school. These sessions allow for discussion around our provision.

Bespoke arrangements are made for any parents unable to attend these visits.

Date	Planned Transition Events	Outcome/Action
Oct 2020	Marshlands staff to visit WHA to complete transition for current year 7 pupils (route 3) and share information with transition lead on current year 6 expected to apply for WHA	Initial numbers and individual needs reviewed for September 2021. Principal visits Marshlands to discuss any specific concerns/questions.
Nov 2020	Marshlands staff to visit WHA from Marshlands to complete transition for current year 7 pupils (route 1 and 2) and share information with relevant WHA teacher on current year 6 expected to apply for WHA	Initial numbers and individual needs reviewed for September 2021. Principal visit Marshlands to discuss any specific concerns/questions.
Nov 2020	Relevant WHA teacher to visit Lapwings (route 1 class) Marshlands to review the needs of pupils. Feedback to transition lead.	Initial numbers and individual needs reviewed for September 2021. Principal visit Marshlands to discuss any specific concerns/questions.
Autumn 2020 – Summer 2021	Senior Leadership Team and transition lead to review EHCPs as received from LA.	Principal and transition lead to liaise with outside agencies (eg primary schools, District Assessment Team) re suitability of provision.
Autumn 2020 – Summer 2020	For all students offered a place, transition lead to make initial contact with each primary school to provide details of the transition programme. Primary schools to inform parents.	Transition lead ensures that all pupils have an appropriate transition plan that is suitable for their needs.
Jan 2021	Principal to deliver an assembly to pupils at Marshlands Primary school (main feeder primary).	
Feb 2021	Transition lead and relevant WHA staff (if appropriate) to visit Marshlands to meet with new pupils. Further liaison with staff re any individual specific needs.	Transition lead and WHA staff to discuss appropriate classes. Feedback to Senior leader's information on group numbers and specific needs.
March 2021	Transition lead to accompany 2 current year 7 ex-Marshlands pupils to Marshlands to talk to year 6 about transition to WHA. Show video made by current year 7 re starting school.	Relevant WHA staff to liaise with Lapwings class to arrange an appropriate introduction to Route 1 students Specific Y7 staff to arrange separate visits to meet other Route 1 pupils (eg Springfields school, Sherbrook etc).

March – April 2021	Transition lead to make individual arrangements to visit all Route 3 pupils in their primary school setting. Each visit to include some time with each pupil and a meeting with current class teacher and/or school SENCO.	Transition lead to feedback to Principal re each pupil. Grouping structure to be considered. Transition lead to collate attainment data from primary schools. Each pupil to take home a letter to inform parents that this visit has taken place.
May 2021	Marshlands pupils to be invited to sample a half day at Walton Hall Academy accompanied by staff from Marshlands.	Pupils to meet with KS3 class teachers and school support staff. Pupils to have a tour of the school.
May 2021	Specific WHA staff to individually arrange opportunities for any pupils not currently at Marshlands to visit WHA and meet the class and staff whilst accompanied by staff from their primary school.	This is done on a bespoke basis. Actions taken as necessary (more visits made if appropriate)
June 2021	Pupils not from Marshlands to be invited to sample a half day at Walton Hall Academy accompanied by staff from their primary school.	Pupils to meet with KS3 class teachers and school support staff. Pupils to have a tour of the school.
June 2021	School secretary and transition lead to send letters to new parents to invite them to parent's coffee morning and remind them about whole day visit.	Individual arrangements made if necessary.
June/July 2021	Any pupils needing additional visits to WHA to have these arranged individually.	Individual arrangements made if necessary.
July 2021	Principal to deliver second assembly to pupils at Marshlands Primary school (main feeder primary).	
July 2021	Whole school transition/move up day All pupils to visit the school for the entire day (9.30 – 2.30) to allow time to return to primary schools.	This is the first opportunity for the new year 7 as a whole class to meet.
July 2021	Parents coffee meeting. Parents meet with new teaching staff, Head of Care, SLT and school nurse. Kay Williams supports any parents to complete admission paperwork.	Q&A opportunities for all parents School nurse to identify any specific health needs that may require specialised training/equipment etc. Address any specific issues/concerns as necessary.

### **Amendments due to COVID JUNE 2021**

- ❖ Every new Year 7 student has been visited at their current primary school by a member or Walton Hall Academy Staff
- ❖ Every single family has been invited for a personal tour of Walton Hall Academy
- ❖ Students are invited to meet the new teacher on Monday 5 July at 4 pm over TEAMS. This is an opportunity to share timetables and introductions can be made also for students and parents to meet with teachers virtually